International Students
Information and Enrolment Booklet

2015/2016

CRICOS Provider Code: 02724C

Address: 724 Blunder Road, DURACK QLD 4077
Tel: (617) 3372 1400 Fax: (617) 3372 2500
Email: admin@aiic.qld.edu.au
Website: www.aiic.qld.edu.au
ABN: 85 802 283 515
HOW TO APPLY

First Step: Please read the following information

- Australian International Islamic College’s CODE OF PRACTICE
- Choose the course
- Application form and the Policies at http://www.aiic.qld.edu.au/international-students/

Second Step: Complete all four (4) pages of enrolment Form. Student and student’s parent sign application form.
Please attach the following information in English/official English translation.

1. Birth Certificate /or passport title page
2. School reports for the last two years
3. A letter of reference from the student’s school Principal
4. Copies of any certificates of public examination (where applicable)
5. Results of English Language Test (i.e. IELTS, ISLPR, TOEFL) or their equivalent, administered by an accredited agency, Australian Education Assessment Services.

Third Step: Post or email duly completed APPLICATION FORM with all supporting documents together with Application Fee of $250.00 AUD (by International Bank Draft or direct deposit) made out to AUSTRALIAN INTERNATIONAL ISLAMIC COLLEGE to the following address.

The Principal
Australian International Islamic College
724 Blunder Road,
DURACK. QLD 4077
AUSTRALIA.
Email: admin@aiic.qld.edu.au

Fourth Step: The Overseas Student Support Officer will consider Student Application and recommend to the Principal for his/her final decision on the acceptance. If successful, you will be requested to pay the amount outlined below.

- SECURITY DEPOSIT $AUD 2,000.00

When the security deposit is paid, a Confirmation of Enrolment Certificate will be sent. This should be taken to the Australian Embassy in order to apply for a Student Visa. The Security Deposit excluding any international transaction fees will be refunded if a VISA is not granted.

Fifth Step: Tuition fee for at least one semester is to be paid prior to commencement of school. A moderation fee (Applicable to Year 11 and 12 only) of $AUD 275.00 payable to the Queensland Studies Authority will be charged each year to cover the cost of moderation and monitoring of students work.
ENTRANCE REQUIREMENT

ACADEMIC EVIDENCE

Overseas students applying for enrolment at Australian International Islamic College (AIIC) are required to provide the following records:

1) A copy of the latest school report – translated into English
2) Copies of any certificates of public examinations (where applicable)

ENGLISH COMPETENCY

An understanding of, and competence in, the use of English is essential to the full achievement of students in the Queensland educational system.

Primary Years 1 – 6

Students at Years 1 – 6 are assessed individually to determine their learning needs.

Secondary Junior Years 7 – 9

Students whose first language is not English must have a Level 4 IELTS with no less than 4 in speaking and listening.

Students wishing to enter AIIC at Years 7 – 9 must have an academic record placing them in the top 50% of their class in Mathematics, Science and English.

Secondary Senior Years 10 – 12

For admission to Year 10 students whose first language is not English must have a Level 4 IELTS with no less than 4 in speaking and listening.

Students wishing to enter AIIC at Year 10 – 12 must have an academic record placing them in the top 50% of their class in Mathematics, Science and English.

For admission to Board Subjects (Subjects which lead to calculation of an OP for University entrance) at Year 11 and 12 at AIIC, students whose first language is not English must achieve a minimum of Level 5 IELTS with no less than 4 in reading and writing. Where specific subjects have entry requirements, these must be met.

Consideration may be given to students who do not meet the English entry requirements on application. Acceptance to Australian International Islamic College will be at the discretion of the Principal.

All students will be re-tested on arrival at Australian International Islamic College.

MEDICAL INSURANCE

All Overseas students are required to have Overseas Students Health Cover (OSHC) for the duration of their studies. Australian International Islamic College will arrange initial membership and assist students where required.
Australian International Islamic College
Fees and Charges

<table>
<thead>
<tr>
<th>Tuition Fees - 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Payment Type</strong></td>
</tr>
<tr>
<td>Yearly</td>
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ADDITIONAL EXPENSES

- Cost of school uniform
- Building levy
- School bus transport
- Textbooks and stationaries
- Excursions
- Outdoor Education and Camps
APPLICATION FORM

Details of Student
I wish to enroll _____________________________
(Full name of student)
from the commencement of Term 1, 2, 3, 4 in the Year ____________ for Year Level ____________

Date of Birth ____________________________ Nationality ____________________________
Current School ____________________________ Year Level ____________________________

Details of older sibling(s) attending the School or who have applied to attend the School in the future:

Name:________________________________________ Date of Birth:____________________________________
1.__________________________________________ ____________
2.__________________________________________ ____________
3.__________________________________________ ____________

Full name(s)  
Has the student ever been expelled, suspended or asked not to return to any school, or are there any circumstances concerning past behaviour of which the Principal should be aware?___________________________
(If yes, please advise details separately in writing).

Details of Parents (If Legal Guardian or Sole Parent, please specify)  
FATHER  
MOTHER

Full Name: ____________________________ Full Name: ____________________________
Address: ____________________________ Address: ____________________________
Occupation: ____________________________ Occupation: ____________________________
Employer: ____________________________ Employer: ____________________________
Work telephone: ____________________________ Work telephone: ____________________________
Home telephone: ____________________________ Home telephone: ____________________________
Fax No (s): ____________________________ Fax No (s): ____________________________
Email Address: ____________________________ Email Address: ____________________________

Name of person (s) by whom fees are payable__________________________________________
Relationship to student (if not parent)__________________________________________
Address for Fee Statements to be sent, if different from address for normal School correspondence.__________________________________________
My payment (if applicable) to cover the application for enrolment fee which is not refundable is enclosed herewith.

I agree to pay on receipt of letter of acceptance from the Principal, a security deposit to receive the confirmation of enrolment Certificate. This fee will be held in trust by the School and a refund made after adjusting any amount owing when the student leaves the school.

I accept the responsibility for all proper fees and charges on time.

I am aware of the rule which requires that notice of withdrawal of a student must be given in writing at least four (4) weeks prior to the commencement of each semester, otherwise full fees for that semester will be payable.

I have read and understood the Refund Policy, Deferment, Suspension and Cancellation Policy, Complaints and Appeals Policy, Student Transfer Policy, Welfare and Accommodation Policy, Course Progress and Attendance Policy, Written Entry Requirements Policy and Behavioural policy available at http://www.aiic.qld.edu.au/international-students/crcos

It is required that both parents sign, other than in the case of Legal guardian or Sole Parent.

Signature of Father: ___________________________ Date: __________/________/________
Signature of Mother: ___________________________ Date: __________/________/________

If the student is the son/daughter, grandson/daughter or brother/sister of a past student, please supply the name/s and relationship/s.

For administrative purposes please indicate the way in which you heard about Australian International Islamic College by placing a tick in the appropriate box.

☐ From relatives who are past students of the Australian International Islamic College.
☐ From friends or acquaintances
☐ Through an advertisement in a newspaper or magazine (Please specify name of publication)……………………………………………………………………………….
☐ By attending an Education Exposition
☐ Other (please specify)……………………………………………………………………………….

For Further information please contact
The Principal
724 Blunder Road,
Durack QLD 4077
Telephone: +617 3372-1400
Fax: +617 3372-2500
Email: admin@aiic.qld.edu.au
Website: www.aiic.qld.edu.au