

# MOBILE PHONE AND PERSONAL DEVICE POLICY



## PREFACE

The Australian International Islamic College (AIIC) recognises and understands that mobile phones and personal devices form a part of many people's everyday lives. The use of mobile phones can enhance communication, safety, and connection with others, as well as forming a valuable learning tool. However, inappropriate use of mobile phones at school reduces engagement, poses a significant distraction, and creates a safety risk within the school.

This policy outlines the restrictions of mobile phones and personal devices, as well as the consequences of the use of mobile phones and personal devices by students at AIIC.

## PURPOSE

The purpose of this policy is to outline the unacceptable carriage, storage and use of mobile phones and personal devices by students at AIIC, as well as the obligations, expectations, and consequences for students in relation to mobile phones and personal devices.

## SCOPE

This policy applies to all students of AIIC, and by default, impacts on parents and caregivers.

**Approved By:** College Principal

**Status:** Approved

**Contact:** Principal

**Reviewed |** Bi-annually

**Date Approved:** July 2022

**Next Review Due:** July 2023

This policy may be updated or revised from time to time. The College will not notify you each time the Policy is changed.

## DEFINITIONS

For the purpose of this policy, the following definitions will apply

Mobile phone- This is a telephone that is portable and that is capable of being connected to a cellular network. It may also be a phone that has Wi-Fi connectivity, regardless of whether it can make or receive calls

Personal device- This is any device that is capable of sending or receiving data, taking video of photos, playing music, making or receiving calls or can connect to a Wi-Fi or cellular

network, and which is not supplied by the school. Examples include smart watches, personal laptops, tablet computers, MP3 players, voice recorders, digital cameras

### **EXEMPTIONS**

Personal devices that are for the sole purpose of monitoring, recording or assisting with a student's medical condition, and which are approved by the Principal are exempt from this policy.

### **POLICY STATEMENT**

The Australian International Islamic College strictly forbids the use and possession of mobile phones and personal devices by students whilst they are in attendance at school, or while they are representing the College on excursions and the like.

### **CYBERBULLYING**

The Australian International Islamic College has a strict, and non-negotiable policy regarding bullying. Any student who uses a personal device to bully, harass, intimidate or to incite others will be dealt with under the anti-bullying policy, regardless of whether the behaviour occurred at school or outside of school. Behaviour of any AIIC student on a personal device that impacts on another AIIC student, whether at school or at home is the concern of the school and we will act swiftly in this regard.

### **CARRIAGE AND STORAGE**

Students of Australian International Islamic College are not allowed to bring mobile phone to school. For any reasons if students wish to bring mobile phone, it must be switched off and left to the admin office. This means, strictly speaking, that any mobile phone or personal device that is brought on campus must be turned off and left to the admin office. The student is not permitted to touch the device, to have it on their person, to switch it on or to use it in any way whilst at school.

Any student who brings a mobile phone to school is doing so at their own risk and AIIC takes no responsibility for lost or stolen devices. AIIC does not collect or store devices for students.

## CONSEQUENCES

Any student who is found to be in breach of this policy will be subjected to the following consequences, regardless of intent or justification for the breach.

### Being in possession of a device that is on a person, or that is switched on/off (even in a bag)

- On the first occasion, the device will be confiscated and handed to the Head of School. The device must be collected at the end of the day by the parents.
- Any subsequent breaches of this nature will result in the device being confiscated, handed to the Head of School, where it will remain until the end of term, or until a parent arranges a meeting with the Head of School to collect it.

### Misuse of a device whilst at school, outside of class

This includes having the device on, or using it for any purpose before or after school, while on school grounds, at breaks, in toilets or having it on in a bag

- The device will be confiscated and handed to the Head of school, where it will remain until such time that a meeting is arranged with a parent who may collect the device.
- Students will be placed to after school detention or further consequences decided by Head of School.
- Any subsequent breaches will result immediate suspension of enrolment.

### Misuse of a device in class

This includes using the device in class, having it on a person during normal class time or bringing a device into an examination room

- The device will be confiscated immediately and handed to the Head of school.
- The student will have their enrolment at the College suspended immediately.
- The Deputy Principal will make a determination about ongoing enrolment and further consequences.