



Acceptance of Enrolment

Australian International Islamic College CRICOS Provider Code: 02724C

1. CONTACT DETAILS (Please check all contact details are correct.)

a. Student contact details

Student name:	Anika Harun
DOB:	14/12/2011
Nationality:	Indian
Passport No and Expiry Date	U9531381 07/03/2026
Visa No (If applicable)	
Address:	Sundeeep Avenue 2nd Main Road, Neelankarai 2/534, B1, C-Block, Sundeeep Kala Apartment , Tamil Nadu Chennai
Phone No:	
Mobile No:	+919176744727 +917358062096
Email address:	1. drharuncs@gmail.com 2. drzeenu@gmail.com
Current Year Level of Schooling	8

b. Parent(s)/legal guardian contact details:

[If the student is under 18 years old, it is recommended that schools require the following information to be provided as part of the written agreement or details collected on enrolment to satisfy the requirements of s.9(f) of the ESOS Regulations 2019:

- the name, residential address, phone number and email address of a person other than the provider who has legal authority to act on the student's behalf, and
- the relationship of the person to the student (for example, parent or guardian)]

Parent/Legal Guardian Name (s):		First name	SURNAME	Relationship student
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	1	Harun	Ramasami	Father
	2	Zeenath	Abdul Jaffar	Mother
Address	Sundee Avenue 2nd Main Road, Neelankarai 2/534, B1, C-Block, Sundee Kala Apartment , Tamil Nadu Chennai			
Phone no:	+919176744727			
	+917358062096			
Mobile No				
Fax no:				
Email address:	1 drharuncs@gmail.com			
	2			

c. **Emergency contact details** (another person(s) Australian International Islamic College can contact in an emergency who can speak English if parents cannot be contacted or do not speak English)

Emergency Contact Name (s) & Relationship to student	
Address:	



Relationship to student	
Phone no:	
Mobile No:	
Fax no:	
Email address:	

d. **Agent contact details** (required if this application is being prepared by an education agent formally engaged by Australian International Islamic College)

AGENCY DETAILS	
Trading name(s) of Agency	
Address of principal place of business:	
Postal address (if different to address above):	
Email:	
Phone number:	
Website(s):	
AGENT DETAILS	
Name of agent(s) facilitating this enrolment:	
Email address:	
Office address:	
Phone number:	
Mobile number:	
Fax number:	
ADDITIONAL INFORMATION (MUST BE COMPLETED IF APPLICABLE)	



If the Agency is a body corporate:	
Address of body corporate's registered office:	
Postal address (if different to address above):	
Names of body corporate's directors:	
If the agent(s) facilitating this enrolment is a registered migration agent:	
Migration Agents Registration Number(s):	
If agent has an Australian Business Number (ABN) or Australian Company Number (ACN)	
ABN	
ACN	
ADDITIONAL INFORMATION - INDUSTRY AFFILIATION / ACCREDITATION (IF APPLICABLE)	
Please provide details of international education industry recognition, accreditation or membership of professional associations:	

2. Current Contact Details and Change of Contact Details

- a) The student (and, if the student is under 18 years of age, the student's parent(s) / legal guardian(s) and any adult responsible for the student's welfare) is required to notify the school of contact details, including.
- i) current residential address
 - ii) mobile number
 - iii) phone number
 - iv) email address,
 - v) who to contact in any emergency, and
 - vi) if there are any changes to those details, within 7 days of the change.

This is a requirement under the 2018 National Code of Practice for Providers of Education and Training to Overseas Students and Div.1 of the ESOS Regulations 2019. It is also a requirement under the student's visa conditions to ensure that any notifications sent to the student by the Department of Home Affairs (Immigration) advising of visa breaches are sent to the student's current address.

- b) Where Australian International Islamic College has approved the student's welfare and accommodation arrangements, the student requires both the school's and the parent's written permission legal guardian's approval for any changes to welfare and accommodation arrangements.



- c) The school is required by law to request confirmation of current address and contact details in writing for each student (and parent or legal guardian if a student is under 18 years of age) and emergency contact at least every six months.

3. Preferred method of contact for confirming contact details in writing every six months, as required by law:

- | | |
|--------------------------------|--------------------------------|
| <input type="checkbox"/> Email | <input type="checkbox"/> SMS |
| <input type="checkbox"/> Fax | <input type="checkbox"/> Other |

4. Course enrolment details [provide for each course covered by this written agreement]

Course name as
registered on PRISMS.

Primary

Course CRICOS Code

082645F

Course location

Gold Coast

Entry Year Level

Year 8

Course start date

22/04/2025

Course end date

31/12/2027

5. Mode of Study

Students are required to attend Australian International Islamic College's course(s) face-to-face in school facilities on campus. Depending on course components, a student's course may also be included.

- Online learning in class time or after school hours
- Approved excursions or field trips
- Approved work experience program
- Outdoor education activities
- Approved studies that contribute to a student's enrolled course but are delivered by another approved provider.

6. Conditions on enrolment/preliminary requirements

English Language Proficiency Requirements

1. Applicants are assessed individually based on the contents of their report cards and personal references and may also be required to undertake a language proficiency test set by the school.



2. If supplied, *Australian International Islamic College* will assess evidence of English language proficiency presented by a student at the time of application but reserves the right to confirm the student's English language proficiency through additional tests.
 - a. If not presenting appropriate evidence of English language proficiency at the time of application, *Australian International Islamic College* will assess the student's application for entry based on satisfactory test results as follows: Australian International Islamic College's English language proficiency requirement for the student's initial entry to mainstream is as follows:

Prep- Year 2: Level 2 (NLLIA Bandscales Related Test)

Year 3 -Year 6: Level 4 (NLLIA Bandscales Related Test)

Year 7- Year 9 (Junior Secondary): 4-5.5(IELTS) or A2/B1 (CEFR)

Year 10 – Year 12 (Senior Secondary): 5.5 -6.5 (IELTS) or B2 (CEFR)
 - b. Where a student cannot, or will not, meet the academic or English language benchmark required for entry into the student's initial mainstream course, or into a subsequent course within an enrolment package, the school may decide to withdraw the offer for enrolment on the grounds that the student has been unable to meet course entry requirements. Alternatively, the school may (at its discretion and if appropriate) choose to offer the student entry into a mainstream course at a lower year level.
 - c. As a condition of enrolment, the student (and, if the student is under 18 years of age, the student's parent(s) / legal guardian(s), agrees to keep a copy of this written agreement and receipts of any tuition fees or non-tuition fees paid to Australian International Islamic College.
 - d. As a condition of enrolment, the student authorises Australian International Islamic College to log into the Department of Home Affairs (Immigration) website to check visa entitlements electronically via VEO for the duration of enrolment on <https://immi.homeaffairs.gov.au/visas/already-have-a-visa/check-visa-details-and-conditions/check-conditions-online>.
 - e. As a condition of enrolment, from Year 10 onwards, the student agrees to allow Australian International Islamic College to open a learning account in the student's name with the Queensland Curriculum and Assessment Authority, and for the student to be assigned a Learning Unique Identifier (LUI) for certification of studies purposes.
 - f. As a condition of enrolment, the student / parent / legal guardian agrees to disclose any essential information relating to additional support or care the student might require because of an existing medical condition, including the need for prescribed medication; or disability, including learning disorder, or other need for specialised support. Failure to do this may result in cancellation of enrolment.
 - g. As a condition of enrolment, the student / parent / legal guardian agrees that should the student turn 18 years of age before completing his/her studies with Australian International Islamic College and has been previously living in school-approved accommodation, the student will continue to live in accommodation that is approved by the school. Students over 18 years who wish to live independently or under another accommodation arrangement, must apply directly to the principal and have the request approved before making any changes to their current living arrangements.
 - h. As a condition of enrolment, in the event of a significant or critical welfare issue involving the student, and if determined necessary by the school, a parent, legal guardian or approved relative agrees to travel to a designated location within 14 days to



assume care of the student until the situation has been resolved to the school's satisfaction.

- i. As a condition of enrolment, the student agrees to abide by all school policies for the duration of enrolment *These include:* <https://aiic.qld.edu.au/international-students-college-policies/>

- *Entry Requirements Policy*
- *Accommodation and Welfare Policy*
- *Complaints and Appeals Policy*
- *Course Progress and Attendance Policy*
- *Student Transfer Request Assessment Policy*
- *Deferment, Suspension and Cancellation Policy*
- *Behaviour Policy/Code of Conduct*
- *Fees Policy*
- *Refund Policy*

Please note, Australian International Islamic College's policies may change from time to time. Please refer to <https://aiic.qld.edu.au/international-students-college-policies/> for the current versions of school policies. Australian International Islamic College will provide notice of significant changes to school policies.

- j. Failure to maintain Australian International Islamic College's agreed conditions of enrolment may result in cancellation of the student's enrolment.

7. Tuition and non-tuition fees

Note: Fees quoted are in accordance with the 2022 fee schedule. Fees are subject to annual review and may therefore change.

Course: 089360G Primary Years (P-6)

a. TUITION FEES:

Semester	Prep	
Semester	Prep	
Semester	Year 1	
Semester	Year 1	
Semester	Year 2	
Semester	Year 2	
Semester	Year 3	
Semester	Year 3	
Semester	Year 4	
Semester	Year 4	
Semester	Year 5	
Semester	Year 5	
Semester	Year 6	
Semester	Year 6	



Sub-total Tuition Fees

b. NON-TUITION FEES

Overseas Student Health Cover (OSHC):	A\$X per semester for visa duration	A\$
Homestay / Boarding fees including holding fee for homestay / boarding placement fee	Provide details of payment timeframes e.g. A\$X per semester for visa duration	A\$
Any other course related fees (e.g., excursion fees, course material, year level camps etc.,)	Provide details of payment timeframes e.g. A\$X per semester for visa duration	
Queensland Curriculum and Assessment Authority fees (if applicable Years 11 and 12 students only):	Once only fee	
Estimated cost of school uniforms:	See OR Provide details of payment timeframes e.g. A\$X per semester for visa duration	
Fees for special/medical needs (if applicable)	Provide details of payment timeframes e.g. A\$X per semester for visa duration	A\$
Other	Provide details	A\$
Sub-total Non-Tuition Fees		

c. ESTIMATE of TOTAL COURSE COST:

Course: [082645F

] Junior Secondary Studies – Years 7-10

a. TUITION FEES: [Insert details of Tuition Fees for length of student's enrolment]

Semester	Year 7	A\$
Semester	Year 7	A\$
Semester	Year 8	A\$7000



Semester	Year 8	A\$7000
Semester	Year 9	A\$7000
Semester	Year 9	A\$7000
Semester	Year 10	A\$7000
Semester	Year 10	A\$7000
Sub-total Tuition Fees		A\$ 42,000

b. **NON-TUITION FEES**

Overseas Student Health Cover (OSHC):	A\$X per semester for visa duration	A\$
Homestay / Boarding fees including holding fee for homestay / boarding placement fee	Provide details of payment timeframes e.g. A\$X per semester for visa duration	A\$
Any other course related fees (e.g., excursion fees, course material, year level camps etc.,)	Provide details of payment timeframes e.g. A\$X per semester for visa duration	A\$1681
Queensland Curriculum and Assessment Authority fees (if applicable Years 11 and 12 students only):	Once only fee	A\$
Estimated cost of school uniforms:	See OR Provide details of payment timeframes e.g. A\$X per semester for visa duration	A\$
Fees for special/medical needs (if applicable)	Provide details of payment timeframes e.g. A\$X per semester for visa duration	A\$
Other	Provide details	A\$
Sub-total Non-Tuition Fees		A\$1681

c. **ESTIMATE of TOTAL COURSE COST: A\$X 43,650**

Course: 082646E Senior Secondary Studies – Years 11-12

a. **TUITION FEES: [Insert details of Tuition Fees for length of student's enrolment]**



Semester	Year 11	A\$
Semester	Year 11	A\$
Semester	Year 12	A\$
Semester	Year 12	A\$
Sub-total Tuition Fees		A

b. NON-TUITION FEES [Customise as necessary]

Overseas Student Health Cover (OSHC):	A\$X per semester for visa duration	A\$
Homestay / Boarding fees including holding fee for homestay / boarding placement fee	Provide details of payment timeframes e.g. A\$X per semester for visa duration	A\$
Any other course related fees (e.g., excursion fees, course material, year level camps etc.,)	Provide details of payment timeframes e.g. A\$X per semester for visa duration	A\$
Queensland Curriculum and Assessment Authority fees (if applicable Years 11 and 12 students only):	Once only fee	
Estimated cost of school uniforms:	See OR Provide details of payment timeframes e.g. A\$X per semester for visa duration	A\$
Fees for special/medical needs (if applicable)	Provide details of payment timeframes e.g. A\$X per semester for visa duration	A\$
Other	Provide details	A\$
Sub-total Non-Tuition Fees		A\$

c. ESTIMATE of TOTAL COURSE COST: A\$X

d. ANY OTHER ADDITIONAL FEES [Must be included in fees schedule.]

e.

Deferral of studies fee	A\$
Application for re-assessment of study results fee	A\$
Late payment fee	A\$



Application for refund fee	A\$
Bank transfer fee	A\$
	A\$

8. Payment of Fees and Refunds

- Fees are payable as per Fees Policy <https://aiic.qld.edu.au/international-students-college-policies/>
- All fees must be paid in Australian dollars.
- Any refund of tuition fees or non-tuition fees in the event of visa refusal or school default is prescribed by legislation (Education Services for Overseas Students (ESOS) Act 2000 and Regulations 2001). Refer to the Refund Policy available at <https://aiic.qld.edu.au/international-students-college-policies/>
- Any refund of tuition fees or non-tuition fees for student default will be paid as per *Australian International Islamic College's* Refund Policy, which is part of this agreement.
- Under s.27 of the Education Services for Overseas Students Act 2000, *Australian International Islamic College* can only receive more than 50% of the student's total tuition fees for a course before the student has begun the course, unless the course has a duration of 25 weeks or less, or if the person responsible for paying the student's fees chooses to pay *Australian International Islamic College* more than 50% of the total course tuition fees before the course start date.

9. Refund Policy

- This policy outlines refunds applicable to course fees paid to the school
- The enrolment fee is non-refundable.
- Payment of Course Fees and Refunds
 - Fees are payable according to the Australian International Islamic College's Fees Schedule
 - An itemised list of Australian International Islamic College fees is provided in the Australian International Islamic College's written agreement.
 - All fees must be paid in Australian dollars unless requested otherwise. Refunds will be reimbursed in the same currency as fees were received.
 - Refunds will be paid to the person who enters into the written agreement unless the school receives written advice from the person who enters the written agreement to pay the refund to someone else.
- All notification of withdrawal from a course, or applications for refunds, must be made in writing and submitted to Administration Coordinator.
- Student default because of visa refusal
 - If a student produces evidence of visa refusal (or provides permission for the school to verify visa refusal with the Department of Immigration) and fails to start a course on, or withdraws from the course on or before the agreed starting day, the school will refund within four weeks of receiving a written claim from the student the total amount of course fees received by the school before the student's default day
 - If a student whose visa has been refused withdraws from the course after it has commenced, the school will retain the amount of tuition fees proportionate to the amount of the course the



student has undertaken and will refund of any unused tuition fees* received by the school with respect to the student within the period of four weeks after the day of student default.

*Calculation of the refund due in this case is prescribed by a legislative instrument (s.10 of Education Services for Overseas Students (Calculation of Refund) Specification 2014).

6. Student default

Any amount owing under this section will be paid within 4 weeks of receiving a written claim from the student (or parent(s)/legal guardian if the student is under 18).

(a) Non-tuition fees:

Non-tuition fees will be refunded on a pro rata basis proportional to the amount of time the student was studying in the course, except where a non-refundable payment on behalf of the student has been made.

(b) Non-commencement with no notification of withdrawal:

If the student does not provide written notice of withdrawal, and does not start the course on the agreed starting date the fees will not be refunded.

(c) Non-Commencement with notification of withdrawal:

i. If the school receives written notification of withdrawal by the student (or parent(s)/legal guardian if the student is under 18) 4 or more weeks prior to commencement, the Australian International Islamic College will refund the full amount of tuition fees received.

ii. If the school receives written notification of withdrawal by the student (or parent(s)/legal guardian if the student is under 18) less than 4 weeks prior to commencement of the course, the Australian International Islamic College will not refund the first semester tuition fee, while fees for other semesters will be refunded.

(d) Refunds after commencement of a course:

i. If tuition fees for up to 1 semester have been received in advance: Where the student (or parent(s)/legal guardian if the student is under 18) notifies the school in writing of withdrawal before completing the term/semester, no tuition fees will be refunded.

ii. If tuition fees for more than 1 semester have been received in advance: If fees for more than one semester have been received in advance, and the Australian International Islamic College receives written notification of withdrawal by the student (or parent(s)/legal guardian if the student is under 18), the Australian International Islamic College will retain the tuition fee payable up to the enrolled semester and will refund the amount of unused tuition fees.

(e) Refunds in the event of a provider-initiated cancellation of enrolment:

i. No refund of tuition fees will be made where a student's enrolment is cancelled for any of the following reasons:

- o Failure to maintain satisfactory course progress (visa condition 8202). Please see AIIC's Course Progression and Attendance Policy.
- o Failure to maintain satisfactory attendance (visa condition 8202). Please see AIIC's Course Progression and Attendance Policy.
- o Failure to maintain approved welfare and accommodation arrangements (visa condition 8532). Please see AIIC's Welfare and Accommodation Policy.
- o Failure to pay course fees.
- o Any behaviour identified as resulting in enrolment cancellation in Australian International Islamic College's Behaviour Policy and Code of Conduct.



ii. Any refund in the case of cancellation of a student's enrolment for failure to maintain Australian International Islamic College's agreed conditions of enrolment as outlined in the student's written agreement, including failure to disclose a pre-existing condition requiring a high degree of specialised support or care, will be at the discretion of the school.

1. Provider default

a) If for any reason the Australian International Islamic College is unable to offer a course on an agreed starting day for the course, and the student for some reason cannot be placed or refuses placement in an alternative course arranged by the school, a full refund of any unused tuition fees* received by the school with respect to the student will be made within 14 days of the agreed course starting day.

b) If for any reason the school is unable to continue offering a course after the student commences a course, and the student for some reason cannot be placed or refuses placement in an alternative course arranged by the school, a full refund of any unused tuition fees* received by the school with respect to the student will be made within 14 days of the school's default day.

c) In the event that the school is unable to fulfil its obligations of providing an agreeable alternative course for the student, or a refund, the student will receive assistance from the Australian government's Tuition Protection Service. For information on the TPS, please see: <https://tps.gov.au/StaticContent/Get/StudentInformation>.

*Calculation of the refund due in this case is prescribed by a legislative instrument (s.7 of Education Services for Overseas Students (Calculation of Refund) Specification 2014).
<http://www.comlaw.gov.au/Details/F2014L00907>.

2. This written agreement, and the right to make complaints and seek appeals of decisions and action under various processes, does not affect the rights of the student to take action under the Australian Consumer Law if the Australian Consumer Law applies.

Definitions

- a. Non-tuition fees – fees not directly related to provision of the student's course, including excursion fees, homestay, camps and uniforms.
- b. Tuition fees – fees directly related to the provision of the student's course, including school fees, levies and security deposit.
- c. Course fees – the sum of tuition fees and non-tuition fees received by the school in respect of the student in order for the student to undertake the course.
- d. Term – In general, 10 weeks of study period is considered as a term.
- e. Semester – A semester consists of two terms.

10. Welfare and accommodation requirements for students under the age of 18

- a. Students under the age of 18 are required to maintain adequate welfare and accommodation requirements as a condition of their student visa.
- b. Where a student under the age of 18 is not in the care of a parent or suitable relative, as defined by the Department of Home Affairs (Immigration), their accommodation arrangements must be approved by the school.
- c. Will the student be in the care of a parent or suitable relative?

X Yes ☐ No

If yes, please see Student Guardian obligations in *Australian International Islamic*



College's Accommodation and welfare policy.

- d.** If no, type of accommodation school has approved for the student:
- ☐ Homestay
 - ☐ School Boarding House
 - ☐ Other approved private accommodation arrangements
- e.** Details of approved welfare and accommodation arrangements (including transfers e.g. where the receiving provider mandates that a student must remain offshore over a vacation periods before commencement with the new provider):

- f.** Dates for approval of welfare and accommodation arrangements:

Start date: 22/04/2025

Finish date: 31/12/2027

(Please note: Students must not arrive in Australia unaccompanied before the approved start date. Students who are under 18 years of age before completing the enrolled course must not remain unaccompanied in Australia after the approved finish date without prior approval.)

11. Privacy

Personal information about you is collected on this form and during your enrolment in order to meet our obligations under the ESOS Act and the National Code 2018; to ensure student compliance with the conditions of their visas and their obligations under Australian immigration laws generally. This information is recorded in PRISMS and includes your name, date of birth, gender, address, email address, phone number, country of birth, nationality, passport number, and course details. The authority to collect this information is contained in the Education Services for Overseas Students Act 2000, the Education Services for Overseas Students Regulations 2001 and the National Code of Practice for Providers of Education and Training to Overseas Students 2018. Information collected about you on this form and during your enrolment may be provided, in certain circumstances, to the Australian Government and designated authorities and, if relevant, the Tuition Protection Service or state and territory agencies, in accordance with the Privacy Act 1988. In other instances, information collected on this form or during your enrolment can be disclosed without your consent where authorised or required by law. Further information about the Australian Government Department of Education and Training's privacy policy can be obtained at <http://education.gov.au/privacy>.



12. Complaints and Appeals

Australian International Islamic College has an internal complaint handling and appeals process that is free and easily accessible. (See link under 6.h, above.) If a matter cannot be resolved informally, there is a process for a student to lodge a formal complaint or appeal. If an issue cannot be resolved through Australian International Islamic College's formal processes, the student has the right to access an external complaint handling or appeals body.

This written agreement, and the right to make complaints and seek appeals of decisions and action under various processes, does not affect the rights of the student to take action under the Australian Consumer Law if the Australian Consumer Law applies.

13. Declaration

All students and parent(s)/legal guardian(s) (if student is under 18 years of age) must read and sign this written agreement.

- I confirm that I am aware that *Australian International Islamic College* has an internal and external complaints and appeals policy and process that I can access at any time and at no cost.
- I confirm that if I pay more than 50% of the total tuition fees for any course outlined in this written agreement, that I have chosen to do this.
- I confirm that I understand I am responsible for keeping a copy of this written agreement and copies of receipts for payment of tuition and non-tuition fees to *Australian International Islamic College*.
- I confirm I have received and understood information from the school regarding the following:
 - the course(s) in which I am to be enrolled
 - conditions of enrolment in the course(s)
 - tuition and non-tuition fees
 - *Australian International Islamic College's* policies as listed in 6.h, above.
 - the sharing of personal information
 - maintaining current contact details obligations
 - grounds on which my enrolment may be deferred, suspended or cancelled
 - permission to use VEVO to check visa entitlements during period of enrolment
- I hereby declare that the information supplied by me to *Australian International Islamic College* to support this enrolment is complete, true and correct
- f. I agree to pay all fees owing and by the due date as per *Fees Policy* at <https://aiic.qld.edu.au/international-students-college-policies/>
- I have read, understood and agree to be bound by the above conditions of enrolment

Signed (student)	Date
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Signed (parent(s)/legal guardian)	Date
Signed (Principal / Person with delegated authority)	Date